

REGULAR BOARD MEETING MINUTES (unapproved minutes)

Tuesday, September 13, 2022

(not to be used for quotation purposes)

Meeting Place:

Williamsville Central School District Board of Education
105 Casey Road, E. Amherst, NY 14051

Present:

Dr. Susan McClary, President;
Dr. Swaroop Singh, Vice President;
Ms. Maureen Poulin, Parliamentarian;
and other Board Members:
Ms. Christina Bleckinger, Mr. Stuart Bulan, Mr. Michael Buscaglia, Mrs. Crystal Kaczmarek-Bogner, Mrs. Teresa Leatherbarrow,
and Dr. Michael Littman

Also present:

Dr. Darren Brown-Hall, Superintendent of Schools;
Dr. Marie Balen, Assistant Superintendent for Instruction;
Mr. Thomas Matuski, Assistant Superintendent for Finance and Management Services;
Dr. John McKenna, Assistant Superintendent for Human Resources;
Mr. Anthony Scanzuso, Assistant Superintendent for Exceptional Education and Student Services;
Mr. Nick Filipowski, Director of Communications;
Mrs. Lynn Carey, District Clerk; and visitors.

1. REGISTRATION and LIVESTREAM INFORMATION

Information: [1. A.](#)

The District will continue to livestream and record the meetings via WCSD YouTube channel.

Livestream-WCSO YouTube Channel - Click link [HERE](#) or [HERE](#) for BoardDocs link.

Public Expression: Please email the District Clerk, Lynn Carey - LCarey@williamsville12.org or call 716.626.8092 to pre-register for public expression noting topic.

2. OPENING OF MEETING

A. Public Session Call to Order (6:00 PM)

Information/Action: [2. A.](#)

The Public Session of the Regular Meeting of the Board of Education called to order at 6:00 PM by Dr. McClary.

All members of the Board were present.

B. Proposed Executive Session - Recess into Executive Session (6:00 PM)

Action: [2. B.](#) Proposed Executive Session - Recess into Executive Session

The Board of Education adjourned for the purpose of conducting an executive session to discuss; employment matters relating to particular person(s) and current litigation.

Motion by Dr. Littman, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

Executive Session began at 6:05 PM.

All members of the Board were present.

Dr. Brown-Hall was also present.

Mr. Matuski entered executive session at 6:05 PM and left the session at 6:21 PM.

Executive Session adjourned at 7:00 PM.

C. Return to Open Session - Return to Regular Board Meeting (7:05 PM)

Action: [2. C.](#) Return to Open Session - Motion to return the Regular Board Meeting to Public Session 7:05 PM.

That the Board of Education comes out of Executive Session and returns to the Public Session of the Regular Board meeting.

Motion by Mrs. Kaczmarek-Bogner, second by Mrs. Leatherbarrow.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

The Regular Meeting of the Board of Education was called to order at 7:05 PM by Dr. McClary.

All members of the Board were present.

D. Pledge of Allegiance to the Flag - Mr. Bulan will lead us in the Pledge

Information: [2. D.](#)

Pledge of Allegiance to the Flag, Mr. Bulan led those present in reciting the Pledge of Allegiance to the Flag.

E. Announcements

Information, Procedural: [2. E.](#)

During this time Dr. McClary requested a moment of silence for the District employees who passed away, Williamsville South HS Girls Soccer Coach Kevin McNamara and Heim MS Office Assistant Karen Brzycki.

F. Agenda Review-Possible New Agenda Item, Reorder the Agenda or Approve Agenda

Action: [2. F.](#) Agenda Review

It was recommended that the Board of Education accepts the agenda order as presented.

Motion by Dr. Littman, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

3. RECOGNITION

A. Recognition - Board Acknowledgements

Information: [3. A.](#)

Dr. Brown-Hall and the Board, recognized the spotlight school - Country Parkway for the National PTA 2022 Phoebe Apperson Hearst Outstanding Family-School Partnership Award for achievement in building effective family-school partnerships.

4. PUBLIC EXPRESSION

A. Pre-Registration Information - Public May Address the Board

Information: [4. A.](#)

Ms. Jennifer Blaszak, regarding class size.

Ms. Azizah Alnaes, regarding after school bussing.

Ms. Kristen Cacciotti, regarding class size.

5. CONSENT AGENDA APPROVAL

A. Approval of Consent Items 6 through 8

Action (Consent): [5. A.](#) Approval of Consent Items 6 through 8

6. CONSENT - PERSONNEL

A. Certified Staff Personnel

Action (Consent), Information. [6. A.](#)

| | |
|---|----|
| Resignation(s) | 8 |
| Resignation Correction | 1 |
| Probationary Appointments | 6 |
| Temporary Part-Time Appointments | 16 |
| Regular Substitute Appointments | 4 |
| Annual Appointments | 1 |
| Change in Location or Position | 4 |
| Leave of Absence | 3 |
| Mentor Teacher Assignments | 28 |
| Non-Williamsville Personnel | 12 |
| Community Education Instructors 2022-2023 | 1 |
| Resignations - Fall Coaches 2022 | 2 |
| Fall Coaches 2022-2023 | 4 |
| Winter Coaches 2022-2023 | 7 |
| Team Leader Appointments | 5 |

Addendum 1 - Certified Staff Personnel

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|--|----|
| Probationary Appointments | 9 |
| Temporary Part-Time Appointments | 3 |
| Regular Substitute | 1 |
| Active Substitute Teachers | 17 |
| Active Non-Certified Substitute Teachers | 6 |

| | |
|--|----|
| Inactive Substitute Teachers | 5 |
| Inactive Non-Certified Substitute Teachers | 7 |
| Winter Coaches 2022-2023 | 52 |
| Team Leader Appointments 2022-2023 | 1 |

Addendum 2 - Certified Staff Personnel

| | |
|---|----|
| Administrative Probationary Appointment - Correction from August 9 Addendum | 1 |
| Probationary Appointment - Correction from August 9 Addendum | 1 |
| Probationary Appointment Dates/Salary - Correction from May 24 Agenda | 3 |
| Probationary Appointment Dates - Correction from June 14 Agenda | 1 |
| Temporary Part-Time Appointment Dates - Correction from June 14 Agenda | 2 |
| Probationary Appointment Dates - Correction from June 14 Addendum | 19 |
| Temporary Part-Time Appointment Dates - Correction from June 14 Addendum | 2 |
| Probationary Appointment Dates - Correction from July 5 Agenda | 8 |
| Administrative Probationary Appointment - Correction from July 5 Agenda | 1 |
| Regular Substitute Appointment Dates - Correction from July 5 Agenda | 3 |
| Fall Coaches 2022-2023 | 1 |

Detailed view also available in BoardDocs agenda item [6. A. Certified Staff Personnel](#).

B. Classified Support-Staff Personnel

Action (Consent), Information. [6. B.](#)

| | |
|--|----|
| Appointments | 47 |
| Resignations (20), Retirements (2), Terminations (1), Deceased (1) | 24 |
| Change in Personnel Status | 3 |
| Change in Location/Transfer | 7 |
| Leave of Absence | 4 |
| Active Substitute Aides/Clerical | 4 |
| Active Substitute Cleaners | 2 |
| Active Substitute Food Service Helpers | 2 |
| Inactive Substitute Food Service Helpers | 2 |

Addendum - Classified Support-Staff Personnel

| | |
|--------------|---|
| Appointments | 8 |
|--------------|---|

Detailed view also available in BoardDocs agenda item [6. B. Classified Support-Staff Personnel](#).

7. CONSENT-BUSINESS ITEMS

A. Monthly Cash Report - July 2022

Action (Consent), Information. [7. A.](#)

B. Claims Auditor Report - July 2022

Action (Consent), Information. [7. B.](#)

C. General Fund Analysis - July 2022

Action (Consent), Information. [7. C.](#)

D. Child Nutrition Budget Status Reports - July 2022

Action (Consent), Information. [7. D.](#)

E. Extra-Classroom Activity Account Reports - July 2022

Action (Consent), Information. [7. E.](#)

F. Approve Property Tax Settlement and Transfer Amount from Tax Reserve (5395-5489 Sheridan Drive)

Action (Consent), Information. [7. F.](#)

G. Sale and Disposal of Obsolete District Property

Action (Consent), Information. [7. G.](#)

8. CONSENT – SPECIAL NEEDS AND STUDENT ACTIVITIES

A. Committee on Special Education Board Report 2022-2023

Action (Consent), Information. [8. A.](#)

B. Committee on Pre-school Special Education Board Report for 2022-2023

Action (Consent), Information. [8. B.](#)

C. School Physician - Update

Action (Consent), Information. [8. C.](#)

This motion approved agenda items 6 (Personnel), 7 (Business Items), and 8 (Special Needs and Student Activities), as listed in the agenda. However, items may be removed from those categories by a board member during this agenda item will be considered for individual action.

Motion by Ms. Poulin, second by Mrs. Leatherbarrow.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

Dr. McClary thanked the following retirees for their service to the District; Kenneth Scharf, Groundswoker, Facilities Department, for 28 years of service; and Michael Wiggins, Custodian, East HS, for 41 years of service.

9. MINUTES

A. Approve Minutes of the Regular Board Meeting August 9, 2022

Action: [9. A.](#)

It was recommended that the Board of Education approve the Regular Board Meeting minutes from August 9, 2022 as presented.

Motion by Dr. Littman, second by Ms. Bleckinger.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

10. PRESIDENT'S REPORT

A. Events - Community Forum - School Building Visits

Discussion, Information: [10. A.](#)

Upcoming Forum

Board Community Forum

October 1, 2022 9:00-11:30 AM Location - North HS Auditorium

Board Attendees: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

Prior Events/Meetings

Office of NYS Comptroller (OSC) Webinar - Management's Responsibility for Internal Controls

August 10, 2022 10:00-11:00 AM

Attended: Mrs. Kaczmarek-Bogner, Dr. Littman, Dr. Singh

Board Retreat

August 11, 2022 6:00-9:00 PM in the Board conference rooms at District office.

Board Attendees: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, and Mrs. Leatherbarrow

Building Tour(s) - Updates to Buildings

August 24th (afternoon)

South HS, Mill MS and Maple East ES

Attended: Dr. McClary, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, Ms. Poulin, Dr. Littman

New Teacher Orientation

Wednesday, August 24th and Thursday, August 25th - Virtual Event

Opening Day for Staff and Support Staff

Tuesday, August 30th - Virtual Event

School/Building Visit - Upcoming

Thursday, October 6, 2022

North HS 8:10 AM-9:00 AM

AIM 9:00 AM-9:15 AM
Casey MS 9:30 AM-10:15 AM
Board Members Attending: Dr. McClary, Ms. Poulin, Dr. Singh, Dr. Littman

Thursday, November 3, 2022

Forest ES 8:30 AM-9:15 AM
South HS 9:30 AM-10:15 AM
Transit MS 10:30 AM-11:20 AM
Board Members Attending: Dr. McClary, Ms. Poulin, Dr. Singh, Dr. Littman, Ms. Bleckinger

B. Policy Committee Meeting Series 5000

Discussion, Information: [10. B.](#)

Policy Committee Meeting for the 500 Series - Non-Instructional/Business Operations will be October 13, 2022 at 2:30 PM in the District Office conference rooms.

Attendees: Mrs. Kaczmarek-Bogner and Dr. Singh

Also in attendance will be Dr. Brown-Hall and Mrs. Carey

C. Erie County Association of School Boards-ECASB

Information: [10. C.](#)

Erie County Association of School Boards-ECASB

ECASB - Upcoming Events

State Aid - Rick Timbs

October 13th 6:30-8:30 PM, Creekside

Attending: Dr. McClary, Ms. Poulin, Dr. Singh

Albany Update, David Little

November 3rd 6:30-8:30 PM, Columns

Attending:

Legislative Breakfast - ECASB B1, B2A/B2B

November 19th 8:00-11:30 AM

Attending:

Speed Boarding

December 1st 6:00-8:00 PM

Attending:

ECASB Awards Nominations Open - January 3rd

Advocacy Training

January 21st 8:00-10:30 AM, ECASB B2A/B2B

Attending:

Spring Speed Boarding

March 23rd 6:30-8:30 PM ECASB B2A/B2B

Attending:

Eats and Education

April 18th Time and Location TBD

Attending:

Road, Rally and Lunch

April 29th Time and Location TBD

Attending:

Legislative Dinner

May - Date and Time TBD

Attending:

Scholastic Achievement Recognition Dinner

May 18th Salvatore's 6:15 PM

Attending:

ECASB Awards Dinner

June 8th 5:30 PM Location TBD

Attending:

ECASB - Upcoming Team Meeting Dates

Executive Board

December 8, 2022 6:00 PM-8:00 PM, Room B1

March 2, 2023 6:00 PM-8:00 PM, Room B1
June 22, 2023 Retreat 5:30 PM-8:30 PM, TBD
Attendee: Dr. McClary

Delegate Assembly

January 26, 2023 6:30PM-8:30 PM, Room TBD
May 25, 2023 6:30 PM-8:30 PM, Room TBD
Attendee: Ms. Poulin

Budget and Finance Team

September 15, 2022 6:30 PM-7:30 PM, Room B2B
January 5, 2023 6:30 PM-7:30 PM, Room B1
February 16, 2023 6:30 PM-7:30 PM, Room B1(if needed)
Attendee: Mrs. Kaczmarek-Bogner

Legislative Team

September 22, 2022 6:30 PM-8:30 PM, Room B1
October 20, 2022 6:30 PM-8:30 PM, Room TBD
November 17, 2022 6:30 PM-8:30 PM, Room B2B
January 19, 2023 6:30 PM-8:30 PM, Room B1
March 16, 2023 6:30 PM-8:30 PM, Room B1
April 20, 2023 6:30 PM-8:30 PM, Room B1
Attendee: Mrs. Leatherbarrow

June 2023 - Mandated Trainings for Newly Elected Board of Education Members

Governance Part I 6:00-8:00 PM June 6th Room B2A/B2B
Governance Part II 8:00 AM-Noon June 10th Room B2A/B2B
Fiscal Part I 6:00-8:00 PM June 20th Room B2A/B2B
Fiscal Part II 8:00 AM-Noon June 24th Room B2A/B2B

D. New York State School boards Association-NYSSBA

Information: [10. D.](#)

[New York State School Boards Association-NYSSBA](#)

NYSSBA - Board Officers Academy

[2022 Live Virtual Board Officers Academy](#)

Location: Accessible via computer, tablet, mobile phone or on-demand at your convenience.
Date: September 16, 2022
Time: 8:00 AM-12:00 PM
Cost: \$130 (Members)
Attending: Dr. McClary

NYSSBA - Timeline for Proposed Bylaw Amendments and Resolutions Book

September 1, 2022 – Distribution of the Proposed Bylaw Amendments and Resolutions Book

The book will be distributed electronically to all member boards and posted to the NYSSBA website by this date.

September 13, 2022 Board Meeting

Agenda item to approve and authorize the delegate, Dr. Littman, to vote as they deem appropriate for our school district after they have heard all discussions regarding the issues presented.

September 16, 2022 – Deadline for Submitting Amendments and Rebuttals to Proposed Bylaws and Resolutions

Amendments to proposed resolutions and rebuttals and statements to proposed resolutions must be received by NYSSBA before 5 p.m. on September 17th.

Rebuttals and statements of support may be submitted for proposed bylaws, but proposed bylaws may not be amended. Rebuttals and statements must be on school district letterhead. Amendments must be submitted using the NYSSBA. Amendment Request form found [HERE](#) and emailed directly to Danielle Grasso at advocacy@nyssba.org.

September 26, 2022 – Distribution of the Voting Delegates' Guide – Proposed Bylaw Amendments and Resolutions

The guide will be distributed electronically to all member boards and posted to the NYSSBA website.

October 10, 2022 – Deadline for Voting Delegate Registration

Each NYSSBA member board is eligible to register one voting delegate. All delegates must be registered by their district clerk using the NYSSBA online registration platform.

October 13, 2022 – Deadline for amendments and late resolutions to be eligible for consideration at the business meeting during the "Other Business" portion of the meeting.

October 17, 2022 – NYSSBA's Annual Business Meeting, Virtual

The 2022 Annual Business Meeting will take place in a virtual format. Delegates assemble to consider proposed resolutions

and bylaw amendments.

E. Approve and Authorize Voting Delegate for the New York State School Boards Association - NYSSBA Virtual Business Meeting on October 17, 2022

Action, Information: [10. E.](#)

It was recommended that the Board of Education approve and authorize Dr. Littman as the voting delegate for the virtual Business Meeting on October 17, 2022.

Motion by Ms. Bleckinger, second by Dr. Singh.

Discussion:

Mrs. Kaczmarek-Bogner mentioned important word left out of the Resolution 15 "advocates". Mrs. Carey will submit the edit to NYSSBA, Ms. Grasso, at advocacy@nyssba.org.

PROPOSED RESOLUTION 15 Submitted by: Massapequa, Hicksville, Carle Place, Island Trees, and Oyster Bay-East Norwich School Boards (7/24/22)

RESOLVED, that the New York State School Boards Association supports the adoption of legislation which would require the New York State Education Department to develop regulations providing oversight over special education parent **advocates** and rules of conduct and enforcement procedures for same.

RATIONALE

WHEREAS, Federal and State Law permits the parents/guardians of children classified pursuant to the Individuals with Disabilities Act ("IDEA") to be represented by "parent advocates" at, among other things, committee on special education ("CSE") meetings and due process proceedings challenging the recommendations made by CSEs; and

WHEREAS, presently Federal and State law does not sufficiently define the role of parent advocates, let alone provide for any oversight regarding who is qualified to serve as an advocate or how they may operate.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

F. Approval - Amended work of the board of Education

Action, Information: [10. F.](#)

It was recommended that the Board of Education approve the amended Work of the Board of Education for 2022-2023 as presented.

Motion by Mr. Bulan, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

G. Board Goals Implementation Plans-Measures for 2022-2023

Information: [10. G.](#)

The Board of Education reviewed the Board goals and implementation plans and measures. There will be a progress report on the implementation plans and measures at the January 10, 2023 Board meeting and a year-end report at the June 13, 2023 Board meeting.

11. SUPERINTENDENT'S REPORT

A. Community Update

Information: [11. A.](#)

Dr. Brown-Hall updated the community regarding back-to-school information, PTA, PTSA, and SEPTSA, climate and communications survey, summary of religious and cultural observances, individuals of significance, and diversity, equity, and inclusion. Dr. Brown-Hall's community update starts in [video](#) at 33:02 and ends at 55:52 including questions and comments from the Board.

B. Preliminary Elementary Class Size Report

Information: [11. B.](#)

The Board reviewed the preliminary elementary class size report. Dr. Brown-Hall discussed the report in [video](#) starts at 55:56 and ends at 56:26 at 57:26 Board members had questions and comments until 59:22 in [video](#).

C. 2022-2023 District Strategic Goals Implementation Plans

Information: [11. C.](#)

Background Information:

At the work session of the Board of Education meeting held on August 9, 2022, the Board developed and adopted District Strategic Plan Goals for the 2022-2023 school year. Implementation plans to carry out those goals are presented for review. Additional goal activities may be added as efforts to address each goal develop with staff. Keep in mind that these District Strategic Plan Goals begin in school year 2022-2023 and will be fully reached by the end of the 2026-2027 school year.

Pertinent Information:

There will be a progress report on the implementation Plans at the January 10, 2023 Board Meeting and a year-end report at the June 13, 2023 Board Meeting.

D. Adopt Resolution for the Certification of Lead Evaluators

Action: [11. D.](#)

E. Approve Amended DASA (Dignity for all Students Act) Appointment of Coordinators

Action: [11. E.](#)

F. Approve Amended Code of Conduct

Action: [11. F.](#)

It was recommended that the Board of Education resolve to approve and adopt the following items; 11.D. the resolution for the certification of lead evaluators, 11.E. the amended DASA appointment of coordinators, and 11.F. the amended Code of Conduct as presented.

Motion by Mrs. Leatherbarrow, second by Mrs. Kaczmarek-Bogner.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

12. FINANCE

A. Before and After School Daycare Contract Extension

Action: [12. A.](#)

It was recommended that the Board of Education approve a two-year extension for the before and after-school daycare lease agreement as presented.

Motion by Mrs. Teresa Leatherbarrow, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

13. LIAISON REPORTS

A. 2022-2023 PTA/PTSA/Building(s) and Other Meeting - Board Liaison Assignments

Information: [13. A.](#)

2022-2023 Liaison Assignments are listed in BoardDocs.

14. LEGISLATIVE MATTERS

No legislative matters were discussed.

15. CURRICULUM

A. Textbook Adoption - Entrepreneurship-Ideas in Action

Action: [15. A.](#)

It was recommended that the Board of Education approve and adopt the textbook/instructional program materials, as articulated, to be used by students in the Williamsville Central School District as presented.

Motion by Mr. Buscaglia, second by Dr. Singh.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

16. PERSONNEL

A. Tenure - Review and Approval

Action: [16. A.](#)

It was recommended that the Board of Education approve the tenure recommendations presented.

Motion by Dr. Singh, second by Ms. Bleckinger.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

17. DISTRICT FACILITIES AND SUPPORT SERVICES

A. Facility Update - Capital Project Construction

The Board of Education reviewed the capital project update.

Information: [17. A.](#)

Background Information:

Security Improvement and Infrastructure Capital Project - On June 9, 2020, the Williamsville Central School District received approval from its community to construct all items associated with the District-wide Security Improvement and Infrastructure project. The District had worked with the architects and construction manager to develop detailed construction documents that were sent to the New York State Education Department for review and approval in July 2021. This past October 2021, we received approval from the New York State Education Department to proceed with all aspects of the capital project.

Pertinent Information:

Security project work (Roof work)

This summer's construction has seen roof replacement at North, Country Parkway, Forest, and Maple East. The work resulted in the replacement of 378,000 square feet of roofs. Overall, there were five full workdays lost to weather this summer. Roofing crews were able to work Saturdays in August to make-up for some of the lost days. When students returned to school, approximately 95% of the roof work was complete. The remaining work should take between five to ten work days to complete in the month of September. The amount of roofing replacement we completed this summer was never before attempted and its completion will preserve these school buildings for the next twenty years.

Security project work (security vestibule and main office renovation)

The District began the 2022-23 school year with new security entrances at Country Parkway Elementary, Mill Middle, Casey Middle, South High, Maple East Elementary, and Forest Elementary schools. The security entrances have segregated visitors into a secured space where a face-to-face conversation will occur with a school representative. A visitor may be allowed to move into the school office from the secured waiting area if they are granted this access by a representative of the school. In addition to the new secured vestibule, our construction also included the redesign of school office space at these schools. The degree of redesign varied by school. At the elementary schools and Mill Middle school, an office suite concept was constructed that locates the school main office, principal, nurse, and attendance areas into these new spaces. Most importantly, access to all of these spaces is contained within the suite. Hallway doors from this suite area may be closed by the school to provide even greater security if it becomes necessary to do so. Another important upgrade for these schools was the installation of a new school lockdown system. The first phase of this system was installed over the summer. The system includes lockdown pull stations that are positioned throughout school hallways. The system also includes an integrated clock/messaging system located in hallways and in every classroom. If activated, this system automatically notifies the school staff/students of a lockdown, secures the school and informs the appropriate authorities of the situation.

Security project work (phase 2 - summer of 2023)

The work scheduled for the summer of 2023 will be reviewed by our construction team in September 2022. The District will contact the schools impacted by construction and review the start dates in early October 2022. The District will follow the same construction timeline used for the first phase of construction with major construction work beginning with the spring recess and continuing through the remaining months of the 2022-23 school year. Construction will occur at Dodge, Maple West and Heim Elementary schools. The middle school construction work will be at Heim and Transit. High school construction will be at East and North.

18. SPECIAL NEEDS AND STUDENT ACTIVITIES

No matters were discussed under Special Need and Student Activities.

19. COMMITTEE OF THE WHOLE

A. Committee of the Whole

No matters were discussed under [Committee of the Whole](#).

20. CORRESPONDENCE

A. Correspondence

Information: [20. A](#).

Correspondence topics received included; sign language facilitator, DEI, social media policy, and COVID 19 guidance.

21. INFORMATION - ADJOURNMENT

Adjourn Meeting (8:14 PM)

A. Upcoming Board Meetings and Other

Information: [21. A](#).

The next Regular Board meeting is October 11th.

B. Adjourn Regular Board Meeting

Action: [21. B](#).

That the Regular Meeting of the Board of Education adjourns.

Motion by Dr. Singh, second by Mrs. Leatherbarrow.

Final Resolution: Motion Carried Unanimously

Yes: Dr. McClary, Dr. Singh, Ms. Poulin, Ms. Bleckinger, Mr. Bulan, Mr. Buscaglia, Mrs. Kaczmarek-Bogner, Mrs. Leatherbarrow, and Dr. Littman

Respectfully submitted,

**Lynn Carey
District Clerk**

Approved: